

2468 box
small box

1. Cut a sheet of cardstock to 8 1/2" x 5 1/2".
2. Stamp sheet as desired.
3. Insert scoring blade on paper cutter. Score at 2", 4", 6" and 8" along the 8 1/2" length side of cardstock piece. You will have a 1/2" section left over.
4. Turn cardstock piece 90 degrees, and score entire length of cardstock at the 2" mark. (Your scoring blade will travel 8-1/2" down. The 5 1/2" side of cardstock piece will be against the bottom lip of your paper cutter).
5. Look at your scored cardstock piece. Take scissors and trim off the 2" x 1/2" section (not the 3 1/2" x 1/2" section). *Note: The 3 1/2" x 2" sections are the box top and the 2" x 2" sections are the box bottom.
6. Cut each 2" score mark along the 8 1/2" side. (You will be making three straight cuts, each along the 2" score marks). Do not cut beyond the long score mark running the length of the 8 1/2" side.
7. Fold along all score marks.
8. Place a section of sticky strip tape along the 3 1/2" x 1/2" flap on the decorated/stamped side. Seal the top part of the box closed.
9. Fold up the four 2" x 2" pieces; this is the bottom of your box. Use a sticky strip on the last 2" x 2" piece to seal the bottom of the box.
10. You will be forming the top of the box similar to a milk carton: Look at your box and find the side that looks best for your front. This front section and the back section of your box will remain flat. You will be 'denting' in the two SIDES of the box until you can pinch the top of the box flat.
11. I notched my sides with a rectangle hand-held punch and tied closed with a length of earth elements fiber.

Medium Box

(uses an entire 8.5x11 cardstock)

Score long side at 2 5/8...5 1/4...7 7/8...10 1/2.
Score short side at 2 5/8.

Large Box

(uses an entire 12x12 cardstock)

Score at 2 7/8...5 3/4...8 5/8...11 1/2.
Score other side at 2 7/8